

Volunteer Application Form

PLEASE READ BEFORE USING THIS FORM

This form is only to be used when special circumstances¹ limit your ability to complete an online application. Details collected via this form will be added to TSA's online worker database.

Managers, please note: This form is for new applications intended to proceed to hire, *not as an initial expression of interest.*

Site Name _____

Volunteer Role _____

***Required fields**

VOLUNTEER DETAILS

*** Legal first name** _____

*** Street number and name** _____

Middle name _____

*** Suburb** _____

*** Family name** _____

*** State/Territory** _____ *** Postcode** _____

Preferred first name (optional) _____

*** Email** _____

REFEREES

Please provide the details of two (2) referees who have known you for more than 12 months and can comment on your suitability for the role. Unfortunately, family members cannot be referees.

*** Name** _____

*** Name** _____

*** Relationship** _____

*** Relationship** _____

*** Contact number** _____

*** Contact number** _____

*** Email** _____

*** Email** _____

ADDITIONAL DETAILS (optional)

Date of birth ____ / ____ / ____

Do you identify as:

Gender (please tick one)

Aboriginal?

Female

Torres Strait Islander?

Male

Aboriginal and Torres Strait Islander?

Gender diverse

If the role requires a check, please indicate below

Have you lived overseas in the last 10 years?

which one you have:

Yes

Working With Children/Vulnerable People check?

No

Police Check conducted in the last 3 months?

EMERGENCY CONTACTS (please provide two emergency contacts)

*** Name** _____

*** Name** _____

*** Relationship to you** _____

*** Relationship to you** _____

*** Their contact number** _____

*** Their contact number** _____

¹ **Special circumstances examples:** No internet access at time of application, vision impairment or other disability where there is no support person to assist with application.

Volunteer Application Form

The Salvation Army is committed to upholding the Australian Privacy Principles contained in the Privacy Act 1988. We will only collect personal and sensitive information that is necessary for us to safely facilitate your volunteer involvement with us. If your details change during your time with us, please ensure you notify your line manager as soon as practicable. For The Salvation Army's full Privacy Policy, please request this from the hiring manager.

I hereby give consent and permission to The Salvation Army Australia to collect my personal information to register my involvement as a volunteer in The Salvation Army's online system.

Volunteers under 16 require guardian consent

As parent/guardian, I give consent for the named applicant to provide The Salvation Army Australia with their personal details for the purposes of registering their involvement as a volunteer in The Salvation Army's online system.

* Signature _____

* Parent/guardian signature _____

* Print name _____

* Print name _____

* Date ____ / ____ / 20 ____

* Date ____ / ____ / 20 ____

Retention instructions for managers: Temporary - **Do not store hard copy.** Enter details in system, scan and upload into the volunteer's online record, then ensure security of information by destroying this hard copy.