***ONLINE RECORDING SYSTEM***

***REQUEST FOR NEW USER***

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| --- | --- |
| **USER DETAILS** |  |
| Salutation: [Rank or Mr/Mrs/Miss] | Click here to enter text. |
| First Name: | Click here to enter text. |
| Surname: | Click here to enter text. |
| Email: [Reports & messages will be sent to this email] | Click here to enter text. |
| **ACCESS DETAILS REQUIRED** |  |
| Data Entry Level | Choose an item. |
| Corps Recorder Level | Choose an item. |
| Corps: | Click here to enter text. |
| Division - Area: | Choose an item. |
| Territory: | Australia Territory |
| Date: | Click here to enter a date. |
| Password Security Question:  [i.e. What is first pet’s name? or other question] | Click here to enter text. |
| Answer to Security Question: | Click here to enter text. |

[Forgotten Password: Correctly answer Security Question and password is re-emailed]

Signed: *Click here to sign.*

Endorsed by: *Click here to sign.*

[Corps Officer should complete and email form. Email will act as authorisation]

**Email completed form to:** generous.culture@salvationarmy.org.au