



The Salvation Army (Vic) Property Trust ~ Kingston Gardens Corps
 Unit 13, 12-16 Garden Boulevard, Dingley 3172
 ABN: 644 722 388 44
 Postal Address: As above
 Phone: 03 9558 2045 or Mobile 0408 991 334

KINGSTON GARDENS CORPS CENTRE BOOKING APPLICATION FORM

Booking No: _____ Name of Organisation: _____

Booking: _____

Rooms Required: Sanctuary Recreation Conference Foyer Kitchen Servery Main Kitchen

Equipment Required: White Board Data Projector

Date: _____ to _____ Day: _____

Time: _____ to _____

Activity for which building is required: _____

Name of Hirer: _____

Address: _____ Suburb: _____ Post Code: _____

Business Ph: _____ A/H Ph: _____ Mobile Ph: _____

Fax Number: _____ Email: _____

Nominated Contact During the Event: _____

Bond: \$ 300.00 Accompanies this Form

Bond: \$ _____ is held by Kingston Gardens Corps

Name and Address of the person the Bond is to be Reimbursed to:

Name: _____ Address: _____

Method of Payment for Bond (circle) Cash \$ _____

Cheque \$ _____ (made payable to "The Salvation Army Kingston Gardens")

TOTAL: \$ _____

By signing this form I acknowledge and accept the Conditions of Use for Hiring Kingston Gardens Corps Building and Facilities and agree to Indemnify and keep Indemnified and to hold harmless the Kingston Gardens Corps, its servants and agents and each of them from and against all actions, costs, claims, expenses and damages whatsoever which maybe brought or made or claimed against them or any of them arising out of or In relations to the use/hire. I will in all respects comply by those conditions on acceptance of this application.

Signed: _____ Date: _____

Kingston Gardens Corps respects all personal and confidential information you give and will do everything possible to protect information from unauthorised access, loss or misuse. Information collected from you is required for the delivery of the Kingston Gardens Corps Building for use/hire. Should you need to change or access your personal details, please contact the Corps Officer or Representative on 03 9558 2045.

I (Please print) _____ UNDERSTAND THAT THE INFORMATION PROVIDED ABOVE WILL BE USED IN ACCORDANCE WITH RELEVANT LEGISLATION AND DECLARE THAT THIS INFORMATION IS CORRECT TO THE BEST OF MY KNOWLEDGE

Signed: _____ Date: _____